

HIGH COURT OF SINDH, KARACHI

TENDER DOCUMENT

No. SHC/IT/TENDER-2025-2026/01

TENDER-I FINANCIAL YEAR 2025-2026

for

PROCUREMENT OF I.T. RELATED PHYSICAL ASSETS INCLUDING HARDWARE, SOFTWARE & I.T. EQUIPMENT

Dated: 12-09-2025

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1. Introduction

Dear Tenderer:

The SINDH HIGH COURT (SHC) is the highest judicial institution of the province of Sindh. We are interested in **PROCUREMENT OF I.T. RELATED PHYSICAL ASSETS INCLUDING HARDWARE, SOFTWARE & I.T. EQUIPMENT** on **LOT WISE BASIS** for High Court of Sindh, Principal Seat Karachi, Bench at Sukkur, Circuit Courts at Hyderabad & Larkana through Single Stage Two Envelope Method. Tender document which includes full detail of items and other terms & conditions can be downloaded **free of cost** from www.sindhhighcourt.gov.pk.

2. Instructions

- (a) The Sindh High Court, Karachi (SHC) expects that aspirant vendors should furnish all the required documents to ensure a transparent and genuine presentation.
- (b) The bid documents should be submitted in the **office of Director General (I.T.) Sindh High Court, Saddar, Karachi** on or before **2nd October, 2025 at 10:45 a.m.** and will be opened on the **same date and place at 11:30 a.m.** in presence of bidders or their authorized representatives who wish to be present as well as the committee constituted for the purpose. In case of any holiday, the tender shall be received/ opened on next working day at the same place and time.
- (c) Date and time of opening of financial proposals of technically qualified bids will be communicated to the bidders in advance.
- (d) Bids must contain **BID SECURITY** of **1% of total quoted price**, in the shape of **“BID SECURITY FORM”** or **“PAY ORDER”** in favor of REGISTRAR, HIGH COURT OF SINDH.
- (e) The Sindh High Court reserves the right to accept/reject any or all offers subject to rules.

3. Eligibility & Evaluation Criteria

Hard Copies (print out) of following documents are mandatory. The bids disqualified / not responsive to the Mandatory Qualification Criteria as mentioned below shall not be eligible for further Evaluation.

#	Eligibility Criteria
1	Profile of company / firm along with relevant documents.
2	Complete filled, signed & stamped Tender Document.
3	Valid General Sales Tax (GST-FBR) Registration with Active Tax Payer
4	Valid Income Tax (FBR) Registration with Active Tax Payer Status on FBR Website
5(a)	Undertaking on judicial stamp paper that firm has never been blacklisted by any government semi government, autonomous and stated owned organization.
5(b)	Affidavit stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.
6	<p><u>IN CASE OF: DESKTOP COMPUTERS, LEDs, PRINTERS, UPS, SCANNERS, AND ALL IN ONE COMPUTER SYSTEM</u></p> <ul style="list-style-type: none">• The bidder must be an <u>authorized Partner/ Reseller</u>, OF THE ORIGINAL MANUFACTURER and should provide the partner/reseller or <u>ANY</u> authorization letter.• Branded Business Series Computers, LED’s (Lot No.1) and all Branded Printers, all UPS, all Scanners, AIO (Computer System) should be quoted. <p><u>IN CASE OF COMPUTER SYSTEMS:</u></p> <ul style="list-style-type: none">• Branded Business Series Desktop are required. Please do not quote Entry/ Home/ Consumer Series. <p><u>PRE-INSTALLED LICENSED WINDOWS IN DESKTOP & AIO COMPUTER SYSTEM:</u></p> <ul style="list-style-type: none">• Prices of Licensed Windows required in any Lot should be quoted separately from that of a Computer System, as the payment of Licensed Windows will be made from other head of account i.e. (Software). <p><u>IN CASE OF SCANNERS & PRINTERS</u></p> <ul style="list-style-type: none">• <u>The bidder must provide an authorization letter from OEM.</u> <p><u>IN CASE OF SCANNERS (HEAVY DUTY)</u></p> <ul style="list-style-type: none">• Average financial turnover of at least Rs.10 million per annum during the last three years. (financial statements & bank statements are required) <p><u>IN CASE OF ALL COMPUTER SYSTEMS, SCANNERS & PRINTERS:</u></p> <ul style="list-style-type: none">• Quoted item should be preferably from the top International Brands (e.g. HP/Dell/or equivalent/better).• The participating firm must have at least Two relevant purchase orders. (copies of purchase orders required).

4. Sample of Technical Proposal

Bidders are required to submit lot wise technical proposal as per following format.

TECHNICAL SPECIFICATION

Lot No. 1: DESKTOP COMPUTER SYSTEM

Lot	ITEM	DESCRIPTION	QTY
1(a)	Office Desktop Computer – (Branded, Business Series) Preferably from the top International Brands (e.g. HP/Dell/ or equivalent/better) and having TPM (Trusted Platform Module)	Intel Core i5 processor 14500 vPro, (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo, 65W) Intel Q670 Chipset or equivalent, 16 GB: 2 x 8 GB, DDR5 Memory Tower/Mini Tower with 180W Bronze Power Supply or higher, M.2 2230 512GB PCIe NVMe GEN 4 SSD supporting high-performance storage operations, Intel® Wi-Fi 6 AX201, 2x2, 802.11ax, Bluetooth® wireless card, Manufacturer’s brand wired Keyboard and Mouse - English – Black, HDMI Port/DP, ENERGY STAR Qualified, Trusted Platform Module (Discrete TPM Enabled), Intel Integrated Graphics, <u>Warranty</u> : Basic Onsite Hardware/Service 36 Month(s) by OEM (Prices Should be quoted Separately as the payment will be made from Separate Account of “ Hardware ”	140 (Deliveries @ KHI, SUK, HYD, LAR)
	Pre Installed Licensed Windows	Windows 11 Pro Factory Installed (Prices Should be quoted Separately as the payment will be made from Separate Account of “ Software ”	140 Licenses

Lot	ITEM	DESCRIPTION	QTY
1(b)	LED Display	<ul style="list-style-type: none">• 22” OR 24” LED Display• with HDMI / DPORT• Supportive with quoted brand Desktop System Lot 1(a)• Warranty: 3 Years	140 (Deliveries KHI, SUK, HYD, LAR)

Lot No. 2: LASER PRINTERS (Standard)

Lot	ITEM	DESCRIPTION	QTY
2	Standard Office Printer (HP or Equivalent)	<ul style="list-style-type: none">• Technology: LaserJet• Print Speed (Black): 18 PPM or higher• Legal and A4 size paper printing• <u>Warranty</u>: One (01) Year Open Box Warranty from the date of opening of box with parts, labour and onsite.• <u>Toner & Drum both in 01 Unit.</u>	140 (Deliveries @ KHI, SUK, HYD, LAR)

Lot No. 3: UPS (Batteries Only)

Lot	ITEM	DESCRIPTION	QTY
3	UPS-(Batteries only)	<ul style="list-style-type: none">BATTERIES FOR UPS (12W/7AMP)(Long or equivalent/better)	110 (Deliveries @ KHI, SUK, HYD, LAR)

Lot No. 4: SCANNERS (Normal)

4	SCANNERS (Normal)	<p>Scanner ADF 20-25 PPM with legal size FlatBed in One Unit.</p> <p>LED Light Source, Simplex/Duplex, Up to 600 Scanning Resolution or More, Minimum feeder holding capacity of 50 sheets, High Speed USB Interface, Flatbed document size width: 216mm, length: 356 mm.</p> <p><u>Scanner must be a single, integrated unit (combo or separate parts not acceptable).</u></p> <p>Warranty: 1 year</p>	08 (Deliveries @ KHI, SUK, HYD)
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Note: Before opening of financial bid, Bidder is required to provide the demo of the quoted equipment in above lot (i.e. Scanner).

Lot No. 5: SCANNERS (Medium)

5	SCANNERS (Medium)	<p>Scanner ADF with Legal size FlatBed in One Unit.</p> <p>Minimum Scanning Speed (Color): 60ppm / 120 ipm LED Light Source, Simplex/Duplex,</p> <p>Optical resolution: Flatbed:1200 x 1200 dpi, ADF:600 x 600 dpi</p> <p>Minimum feeder holding capacity of 50 sheets, High Speed USB Interface, Flatbed document size width: 216mm, length: 356 mm.</p> <p><u>Scanner must be a single, integrated unit (combo or separate parts not acceptable).</u></p> <p>Warranty: 1 year</p>	05 (Deliveries @ KHI)
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Note: Before opening of financial bid, Bidder is required to provide the demo of the quoted equipment in above lot (i.e. Scanner).

Lot No. 6: BOOK SCANNER

6	<u>BOOK SCANNER</u>	<p><u>BOOK SCANNER</u> 20 Megapixels A3 / Higher</p> <p>Max. Resolution: (20MP) Single camera sensor, Output DPI A3 (Approx. 300dpi) Max. Shooting Area A3 (426 x 320 mm)</p> <p>Color Bit Depth 24-bit Lens Focus Fixed</p> <p>Scanning Speed: 1 sec. per A3 page Scanning methods: Hand Button, Foot Pedal, Software Button, Auto-Scan</p> <p>Output Format Picture: JPG, TIFF, BMP, PNG Document: PDF(Image), PDF (Searchable), PDF (Text), Excel, WORD, TEXT E-book: EPUB Text To Speech: MP3, WAV Video: AVI, MPEG, FLV, WMV.</p> <p>Supports: Windows 10, 11 Accessories: US Cable x 1 Scanning Pad x 1 Quick Start Guide x 1 Hand Button x 1 Foot Pedal x 1 Software CD x 1/</p> <p><u>Warranty:</u> 1 year</p>	02 (Deliveries @ KHI)
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Note: Before opening of financial bid, Bidder is required to provide the demo of the quoted equipment in above lot (i.e. Scanner).

Lot No. 7: HEAVY DUTY SCANNER - TYPE-I

7	<u>HEAVY DUTY SCANNER - TYPE-I</u>	<p>ADF Scanner with Flatbed Legal Size or Higher. Speed (Color): 80-90 ppm/170 ipm (Color) at 300 dpi.</p> <p><u>Both ADF & Flatbed may be provided in Single Integrated Unit or as separate devices but its software must support combined scanning (ADF + Flatbed) i.e. scan pages in a single file.</u></p> <p>Feeding Capacity: 150-250 sheets or higher. Daily Duty Cycle: 18,000 to 30,000 pages per day or higher. Connectivity: USB 3.1, 3.2 or higher OR Ethernet. U-Turn or Straight Paper Path for bulk scanning and fragile document scanning. Vender should provide Roller set for each unit. OEM Certification: Bidder should provide MAL Letter from manufacturer.</p> <p>Warranty: 1 year, Manufacturer Authorization from OEM.</p> <p>Urgent Delivery preferably Ex-Stock</p>	07 (Deliveries @ KHI)
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Note: Before opening of financial bid, Bidder is required to provide the demo of the quoted equipment in above lot (i.e. Scanner).

Lot No. 8: HEAVY DUTY SCANNER - TYPE-II

8	<u>HEAVY DUTY SCANNER - TYPE-II</u>	<p>Scanner ADF (Simplex/Duplex) with Flat Bed Legal Size or Higher. Speed: 110 -120 PPM (Black & White, Gray, Color).</p> <p><u>Both ADF & Flatbed may be provided in Single Integrated Unit or as separate devices but its software must supports combined scanning (ADF + Flatbed) i.e. scan pages in a single file.</u></p> <p>Scanning Resolution: 150, 200, 240, 300, 400, 600 dpi or more Capacity: 300 sheets, Color: 24 bit, Scanning Mode: Simplex, Duplex, Color, Grayscale, Black and White, Error Diffusion, Advanced Text Enhancement. Features: - <i>Prevent Bleed Through/Remove Background, Punch Hole Removal, Rapid Recovery System, Skip Blank Page, Text Orientation Recognition, Ultrasonic Double-Feed Detection</i> Minimum Flatbed document size width: 216mm, length: 356 mm. Warranty: 1 year, Manufacturer Authorization from OEM.</p> <p>Urgent Delivery preferably Ex-Stock</p>	07 (Deliveries @ KHI)
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Note: Before opening of financial bid, Bidder is required to provide the demo of the quoted equipment in above lot (i.e. Scanner).

Lot No. 9: HEAVY DUTY UPS

Lot	ITEM	DESCRIPTION	QTY
9	HEAVY DUTY UPS	<ul style="list-style-type: none">• 16 -20 KVA (preferably branded)• Circuit Warranty: Minimum 1 Year• UPS <u>Warranty</u> Battery: Minimum 1 Year along with all necessary cables.	02 (Deliveries @ KHI)

Lot No. 10: COMPUTER SYSTEM (ALL IN ONE)

Lot	ITEM	DESCRIPTION	QTY
10	All in One (AIO) Computer System (Branded) Preferably from the top International Brands (e.g. HP/Dell/ or equivalent/better) and having TPM (Trusted Platform Module)	<p>All-in-One (AIO) Computer System, Intel® Core™ Ultra 5 235 vPro® (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo, 65W), Intel Q870 Chipset, 16GB DDR5 5600 MT/s 2 X 8 GB,Non-ECC,SoDIMM, 65W CPU, touch, FHD HDR camera, UMA, 160W Bronze, Intel Integrated Graphics, M.2 2230 512GB PCIe NVMe Solid State Drive supporting high-performance storage operations, Intel® Wi-Fi 6, 2x2, 802.11ax, Bluetooth wireless card, 23.8”/higher, Touch LCD, Manufacturer’s Brand Wireless Keyboard and Mouse - English – Black, ENERGY STAR Qualified, Intel Core i5 Processor Label, Height Adjustable Stand for All-in-One System, Trusted Platform Module (Discrete TPM Enabled),</p> <p><u>Warranty:</u> Basic Onsite hardware/Service- 36 Month(s) by OEM</p> <p>(Prices Should be quoted Separately as the payment will be made from Separate Account of “Hardware”</p>	2 (Deliveries @ KHI)
	Pre Installed Licensed Windows	<p>Microsoft Windows 11 Pro Factory Installed by OEM, (Prices Should be quoted Separately as the payment will be made from Separate Account of “Software”</p>	02

Lot No. 11: MISC. I.T EQUIPMENT

S.No	LIST OF TECHNICAL SPECIFICATION OF I.T. ARTICLES	Quantity
NETWORK SWITCHES		
1	NETWORK SWITCH (8 PORT) (TP-Link) (Non-POE) all Giga-Ports	25
2	NETWORK SWITCH (16 PORT) (TP-Link) (Non-POE) all Giga-Ports	05
KEYBOARD & MOUSE (WIRED OR WIRELESS)		
3	KEYBOARD WIRED (A4-Tech, Logi-Tech, HP, DELL)	200
4	MOUSE WIRED (A4-Tech, Logi-Tech, HP, DELL)	200
NETWORK ITEMS		
5	LAN CARD PCI EXPRESS (TP-Link)	10
6	NETWORK CABLE COIL (Cat 6) (3M) (100 % Pure Copper)	05
7	NETWORK CRIMPING TOOL (Branded)	03
8	NETWORK FACEPLATES (For Tool Less I/O) (3M-AMP) (Good Quality)	50
9	NETWORK I/O (Tool Less) (3M-AMP) (Good Quality)	50
10	PCI EXPREE WIRELESS CARD (TP-LINK)	10
11	RJ-45 Connector (Box) (AMP, 3-COM)	10
12	WIRELESS ROUTER (TP LINK Archer AXE75)	05
13	Ubiquiti Unifi AP U-6 LR with POE Adaptors	40
14	Ubiquiti airMax PowerBeam M5 400	06
15	TP-Link Omada AP-9665 (AX3600 Ceiling Mount)	10
16	MikroTik Router RB-4011iGS+RM	06
17	MikroTik Router HEX	02
18	Cisco ISR-4461 Services Router	02
OTHER HARDWARE ITEMS/REPAIRING TOOLS		
19	MULTI-METER (Claim Meter) (UNI-T)	01
20	Fiber Optic Power Meter with VSL (Good Quality)	1
21	PRINTER USB DATA CABLE (Branded)	25
22	MULTI-PLEXER (Multi Board Input/Output) (Branded)	02
23	TYPE C to Multi Port (Branded)	10
24	SET OF 3 PLYERS (Branded)	02
25	SOLDERING IRON (Woods) (45 watts)	01
26	SOLDERING WIRE (Branded) (Woods) 60/30	02
27	USB (64 GB) (3.0) (Kingston)	100
28	VGA Cable ((Branded)	20
29	HDMI To VGA Conveter (Branded)	50

30	External/Portable SSD Drive (2TB) (Samsung, San Disk, Kingston)	10
31	SSD Drive (512 GB) (Samsung, San Disk, Kingston)	50
32	SSD Drive (1 TB) (Samsung, San Disk, Kingston)	50
33	USB EXTERNSION CABLE (Branded)	10
34	AIR BLOWER (Black Decker)	01
35	D-PORT TO VGA CONVERTER (Branded)	50
36	DPORT CABLE	15
37	D-port to HDMI cable (Branded)	20
38	HDMI CABLE (Branded)	50
39	DEGRREASER CLEANER (Perfect)	05
40	USB to SATA CONVERTER (Branded)	05
OTHER MISCELLENIOUS ITEMS		
41	GLUE STICK FOR ELECTRIC GLUE GUN (Packet) (Any Brand)	02
42	MAGIC ELFY (Any Brand)	05
43	TIE CLIP (Large Size) (Any Brand) Packets	02
44	TIE CLIP (Small Size) (Any Brand) Packets	02
45	SPRAY (WD-40)	05
46	MOUSE PAD	20
47	Hammer Drill/Hilti 26mm Best Quality Pure Copper Winding	01
48	SDS Plus Drill Bits set	01
49	3-12mm Cross Hex Tile Drill Bits Set for Glass Ceramic Concrete Hole Opener Brick Hard Alloy Triangle Bit Tool Kit	01
50	Hole Saw Cutting Kit 11 Pcs Wood, Carbon Steel Cutter Circular Round Drill Bit	01
51	Harden 39pcs Repairing Tools Set	01
52	Harden 77pcs Repairing Tools Set	01
53	24 Feet Aluminum Telescopic Ladder (Folding/Extendable)	01
54	Tripod Stand for 45-65" LCD	01

Lot No. 12: I.T EQUIPMENT (Toners, Consumables)

S.No.	LIST OF TECHNICAL SPECIFICATION OF I.T. ARTICLES	Quantity
TONERS FOR LASERJET PRINTER TONERS		
1	TONER EMPTY (85A) (HP)	50
2	TONER EMPTY (17A) (HP)	20
3	TONER EMPTY (PANTUM PRINTER)	30
4	TONER EMPTY (150A) (HP)	50
5	TONER EMPTY (110A) (HP)	100

ACCESSORIES FOR LASERJET PRINTER		
6	COMPLETE FUSER (HP-1102)	20
7	DATA CARD (HP-1102)	25
8	PAPER PICKUP ROLLER (HP-1102)	10
9	PRNTER SUPPLY (HP-1102)	05
10	TEFLON (HP-1102)	25
11	FUSER ROLLER (HP-1102)	10

Note: Brand/Model Nos. in all the above Lots of this Tender are exemplary and may be treated as EQUIVALENT OR HIGHER OR SUPPORTIVE WITH SINDH HIGH COURT HARDWARE.

5. Financial Proposal/Bid along-with Bid Security

Lot # 1: Desktop Computer System

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
1(a) Office Desktop Computer (Branded, Business Series Desktop Computer.)	Make: (e.g. Dell) Model: (e.g. Optiplex 7060) (Further Specification as per Technical Bid)	KHI		110	
		SUK		10	
		HYD		10	
		LAR		10	
1(a) Licensed Software (Pre installed Windows)	Windows 11 Pro Factory Installed (As per specification)	KHI		110	
		SUK		10	
		HYD		10	
		LAR		10	
1(b) LED Display	Make: (e.g. Dell) Model: (e.g. Optiplex 7060) (Further Specification as per Technical Bid)	KHI		110	
		SUK		10	
		HYD		10	
		LAR		10	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #1					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 2: Standard Office Printer

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(2) Standard Office Printer Black	Make: (e.g. HP) Model: (e.g. XYZ 525) (Further specification as per Technical Bid)	KHI		80	
		SUK		10	
		HYD		10	
		LAR		10	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #2					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 3: UPS

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(3) UPS Standard	Make: (e.g. ABC) Model: (e.g. 525) (Further Specification as per Technical Bid)	KHI		80	
		SUK		10	
		HYD		10	
		LAR		10	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #3					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 4: SCANNERS (Normal)

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(4) SCANNERS (Normal)	Make: (e.g. Microsoft) Model: (e.g. ABC 7060) (Further Specification as per Technical Bid)	KHI		5	
		SUK		1	
		HYD		2	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #4					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 5: SCANNERS (Medium)

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(5) SCANNERS (Medium)	Make: (e.g. Microsoft) Model: (e.g. ABC 7060) (Further Specification as per Technical Bid)	KHI		5	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #5					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 6: BOOK SCANNER

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(6) BOOK SCANNER	Make: (e.g. Microsoft) Model: (e.g. ABC 7060) (Further Specification as per Technical Bid)	KHI		2	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #6					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 7: HEAVY DUTY SCANNERS-TYPE-I

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(7) HEAVY DUTY SCANNERS- TYPE-I	Make: (e.g. Microsoft) Model: (e.g. ABC 7060) (Further Specification as per Technical Bid)	KHI		7	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot # 7					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 8: HEAVY DUTY SCANNERS-TYPE-II

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(8) HEAVY DUTY SCANNERS- TYPE-II	Make: (e.g. Microsoft) Model: (e.g. ABC 7060) (Further Specification as per Technical Bid)	KHI		7	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot # 8					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 9: HEAVY DUTY UPS

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(9) HEAVY DUTY UPS	Make: (e.g. Apple) Model: (e.g. ABC 7060) (Further Specification as per Technical Bid)	KHI		02	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot # 9					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 10: COMPUTER SYSTEM (ALL IN ONE)

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(10) ALL IN ONE COMPUTER SYSTEM	Make: Model: (Specification as per Technical Bid)	KHI		02	
(10) Licensed Software (Pre installed Windows)	Windows 11 Pro Factory Installed (As per specification)	KHI		02	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot # 10					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 11: Misc. IT Equipment

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(11) Misc. IT Equipment	As Per Tender	As per Tender		As per Tender	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #11					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

Lot # 12: IT Equipment (Toner/Consumables)

Lot #	Make & Model	Location	UNIT PRICE incl. all Taxes	Qty.	Total Price
(12) IT Equipment (Toner, Consumables)	As Per Tender	As per Tender		As per Tender	
DELIVERY TIME: (To be filled-in by the Bidder) →					
Grand Total					
Bid Security @ 1% of Entire Lot #12					
Pay Order Number	Pay Order Issuance Date	Name of Banker	Amount of Pay Order	Period of Validity	
Bidder Stamp & Signature					

6. Terms & Conditions

- Bidding Method:** Single Stage- Two Envelope method will be adopted for bidding process as per SPPRA Rules.
- Company Profile:** Company Profile along with relevant documents be attached with this document.
- Lot wise Bid:** The Bidder must bid for a complete lot. The Bidder may quote for 1 or more lots. However, each such bid should quote with each and every item with in the respective lot. Bidding for individual items within a lot will be rejected as non-responsive.
- Issuance of Purchase Order:** Purchase Order shall be issued from Hardware/Network Engineer, IT Department, Sindh High Court Karachi.
- Bid Security:** All bids must be accompanied by an earnest money/ security of 1% of total bid amount. The bid security of unsuccessful bidder will be released by SHC after award of work or after expiry of bid validity period as per rules. Lot wise Separate Bid Security must be submitted for each Lot as per format provided in Section 5.
- Performance Security (In case of Lot # 1, 2, 4, 5, 6, 7, 8, 9 & 10):** Bidders must submit performance security equals to 3% at the time of receiving of purchase order. The bid security of successful bidder will be released after submission of Performance Security equal to 3% of total cost of contract.
- Release of Performance Security:** Performance Security shall be released after successful delivery of goods and issuance of satisfactory certificate from the concerned officer.
- Validity Period:** The procurement contract will be awarded within bid validity period i.e. 90 days as per SPRRA Rules.
- Receiving/Acceptance of Purchase Order:** The vendor will sign the copy of the Purchase Order as acknowledgement.

10. **Time of Delivery of Good:** The delivery should be made by the supplier at the High Court of Sindh, Karachi, Bench at Sukkur, Circuit Courts at Hyderabad & Larkana as per purchase order and within the stipulated time as quoted/provided by the bidder as per Section 5 of this Tender.
11. **Inspection:** Physical inspection will be carried out by SHC. Ordered item is subject to final inspection at the time of delivery.
12. **Quantity Delivered:** Competent Authority reserves the right to increase/decrease the quantity as per requirement and availability of funds, as per rules.
13. **Condition of Goods:** All items must meet in all respects with the specifications & conditions of the Order and must be in good condition & conform to the best industrial quality standards; otherwise they will be liable to be rejected as per rules.
14. **Rejection of Goods:** Sindh High Court reserves the right to cancel any or all the items if material is not in accordance with required specification or if the delivery is delayed.
15. **Disclosure of Confidential Script/Material:** All rights reserve with the SHC and no information either in written/electronic media/copying form should be disseminated without the permission of the authority.
16. **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted at Sindh High Court.
17. **Price / Rate:** Price/ rate shall include all taxes, duties, levies, charges, insurance, freight, transportation etc. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
18. **Resolution of Differences:** In case of any difference or dispute arises between the parties, the same shall be dealt with as per rules.
19. **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA.
20. **General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency.
21. **Rights:** SHC reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.
22. **Mistakes in Calculation:** The contractor/ supplier will be liable for any mistakes in calculation of price/ rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
23. **Government tax (es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged which are applicable as per rules. Bidder should keep them updated regarding taxation issues in consultation with the relevant tax regulatory authorities.
24. **Stamp Duty:** Stamp duty will be levied as per rules. All matters of stamp duty & tax deduction shall be dealt with by the Budget Branch, Sindh High Court and A.G Sindh.
25. **Alternative Bids:** Alternative bids shall not be considered and complete tender shall be rejected being non-responsive.
26. **Interest on Late Payments:** No interest shall be paid on late payment if cheque is received late from the Office of A.G Sindh. However, every effort shall be made for timely payments to successful bidders.
27. **Warrant:** Supplier must warrant that goods supplied would be new, unused and as per best industrial standards.

28. **Termination of Contract:** SHC may terminate the contract, if the successful bidder fails to supply quoted items within definite time or fails to perform any other obligations of contract or bidder has failed to submit performance security or bidder has involved in fraud/ corruption.
29. **Other:** SSPRA Rules will be followed for all other terms and conditions not specified/ mentioned/ ambiguous in this tender document. Kindly read SPPRA Rules available on www.spprasindh.gov.pk for further details.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

Name of Bidding Organization		
Type of Bidding Organization (Proprietor/ Partnership/ Private Limited/ Public Limited)		
Year of Establishment		
Sales Tax (GST) Registration No.		
National Tax No.		
Mobile No.		
Telephone No.		
Official Whatsapp No.		
Official E-mail Id		
Name & Sign. of Head of Bidding Organization	<i>NAME:</i>	<i>SIGN:</i>
Name & Sign. of Authorized/ Focal Person	<i>NAME:</i>	<i>SIGN:</i>
Address		
Stamp of Company		
Banker’s Name and Contact Details		

Name:	
Designation:	
Signature & stamp	

7. Sample of Proposal Submission Form

Tender Reference No. _____

Dated ____ - ____ -2025

**The Learned Registrar,
Sindh High Court,
Karachi.**

Respected Sir,

We, the undersigned, offer to provide our proposal for “Lot # __, Title: _____”, as a Bid, sealed in an envelope.

We understand Sindh High Court is not bound to accept any Proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals without assigning any reason or having to owe any explanation whatsoever.

The decision of Purchase Committee shall be final and cannot be challenged on any ground at any forum and the Purchase Committee will not be liable for any loss or damage to any party acting in reliance thereon.

Sincerely,

**Name
Designation,
Name of Company
Dated:**

8. Sample of Articles of Agreement

This Agreement made this _____ day of _____ 2025, by and between the Sindh High Court, Karachi, Sindh, including his successors in office and Assignees / Agents, acting through the learned Registrar, hereinafter called the “**SHC**”, of the one part,

And M/s _____, located at _____, hereinafter called the “**Contractor**” which expression shall include their successors, legal representatives of the second part.

Whereas the **SHC** requires supply of _____ and whereas the **Contractor** has agreed to supply, the said items valued at **Rs.** _____ and words (_____) on quarterly basis as per Purchase Orders, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor**, and by the learned Registrar on behalf of the **SHC**, all of (name and designation of the authorized person) Which shall be deemed to form and be read and construed as a part of this **Agreement** viz.
 - a) Articles of Agreement;
 - b) Instructions to Tenderers;
 - c) Conditions of Contract;
 - d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
 - e) The specifications of the items; and
 - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the SHC to supply & deliver all items in conformity in all respects of the Contract on quarterly basis, as mentioned in Purchase Orders.
4. The **SHC** hereby **covenants to pay** the Contractor in consideration of the supply & delivery of items at the contract price on quarterly basis subject to release of funds.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS. MILLION OR MORE

Contract No. _____ Dated _____
Contract Value: _____
Contract Title: _____

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder’s fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder’s fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency:	Name of Contractor:
Signature:	Signature:
[Seal]	[Seal]